

Agenda – January 28, 2019
Group 9 (College of Engineering) Health and Safety Committee

1. Attending

Eliot George for Fiona Spencer, AA
Colleen Irvin, BioE
Sean Yeung, CEE
Michael Pomfret, CEI
Kameron Harmon, ChemE
S. Honeydew or M. Glidden, CoE DO
Sophie Ostlund, CSE
John Young, EE

Angie Haggard, EH&S
Stacia Green, HCDE
Sheila Prusa, ISE
Bill Kuykendall, ME
Chris Adams, MoIES/NanoES
Tatyana Galenko, MSE
Darick Baker, WNF

2. Previous Meeting Minutes

- Dec 2018 – approve? Corrections/additions (CORAL)?
- Previous meeting minutes are posted at <https://www.engr.washington.edu/mycoe/safety#>

3. Department Incident Reports (use “5 Why’s” analysis for one report)

- MSE @ Wilcox – neck/chin splashed with base bath (Dec)
- CSE @ PAB Tower – whiplash from elevator freefall (Dec)

4. Group Business

- update from UWPD’s Building Safety Task Force?
- What speakers/experts/guests do we want in 2019?

5. UW-Wide Meeting

- Dec minutes attached
- Jan agenda attached. Highlights:
 - Committee groups will be reorganized under Executive Sponsors (mainly Groups 1 and 2)
 - EH&S’ first Annual Report, for 2018 (FY18 ended June 30th), is done and [online](#)
 - EH&S new employee Brett Konzek, supporting occupational health specialists
 - OSHA300 summaries coming in next month; must post Feb 1 through end April

6. Department Updates

Next Meeting: February 25th at 3pm, in Loew 355

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

Meeting Date: Jan 7, 2019 (for Dec 2018)

Attended

Eliot George for Fiona Spencer, AA

Kameron Harmon, ChemE

J. Sean Yeung, CEE

Michael Pomfret, CEI

Sophie Ostlund, CSE

Sonia Honeydew, DO

Stacia Green, HCDE

Sheila Prusa, ISE

Bill Kuykendall, ME

Chris Adams, MoIES/NanoES

Tatyana Galenko, MSE

Darick Baker, WNF

Absent

Colleen Irvin, BioE

John Young, EE

Angie Haggard, EH&S

Guest Speaker: Deb Harper on completing ISE Husky Ready plan

- The ISE dept has 11 TT faculty, 140 undergrads, 90 grad students, and 5 staff. For that small a department, it still took 250 hours to complete a Husky Ready business, academic and research continuity (BARC) plan. Deb may be available for hire.
- Because Deb had been an administrator, she could answer many of the questions on her own. But she still had to loop in content experts (like dept payroll) and interview each faculty member. Deb developed a form that went to faculty, a “research at a glance” matrix they brainstormed with, and worked with CoE IT over the phone for a day.
- In terms of buy-in, the Chair had directed faculty to respond to Deb’s requests, but it is a small friendly department anyway.
- For each critical function, consider what would happen if department closed a week or building fell down forever. Think in broad emergency terms; a lot of it is just your best guess. The Husky Ready program provides guidance on each page.
- Utilize existing communications and authority structures, assuming direction will flow that way in emergency as well.
- Triage. Prioritize needs and identify alternative methods to accomplish, including alternative facility(ies).

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Health and Safety Committee for Group 9 (College of Engineering)

- Emergency Management reviewed Deb's draft plan, ISE practiced a tabletop exercise, and now the plan only requires annual reviews/updates.
- Amanda McCracken, acting Administrator of Collaboration Core, had expressed interest in working together with various CoE depts to develop BARC plans in parallel.

Previous Meeting Minutes

- Nov 2018 – draft approved
- Previous meeting minutes are at: <https://www.engr.washington.edu/mycoe/safety#>

Incident Reports

- Dean's Office @ Dabble Lab (aka Area 01), Maple – cut finger on edge of glass (Oct). Spoke with supervisor 11/27; employee had PPE (cut resistant gloves) available, was trained, there is PPE signage, and PPE protocol is in policies for the space. Lab has been open 3.5 years and employee had taught the class before. Was washing sticker off glass at sink, so water may have made it more slippery, plus students would not be working with such a large piece of glass. This class only deals with glass once a year.
- AA @ AERB/lot C17 – near miss when aluminum tank failed pressure test (Oct). Lab considered and decided against adding a pop-up pressure valve. Lab is in the process of updating SOP, working with both departmental Safety Team and EH&S. They do not keep a training log for lab SOPs; Group 9 recommends tracking training for more dangerous lab processes like this.
- CSE @ footpath north of FSAB – fell on stairs and fractured leg (Nov). Initiating event was uneven surface – sidewalk-to-staircase fall while walking. Don't know if FS has corrected surface. It may have been wet but highly unlikely distracted by phone. Group 9 completed STF (slip/trip/fall) form for EH&S.
- ME @ HSEB/Fluke – scalpel nicked finger during cadaver work (Nov). Analysis with "5 Whys": cut finger because scalpel slipped, because distracted, because dish put on shelf made noise, because dish not set down carefully?
- AA @ KWT – student exposure to lead in dust/debris (Nov). Not necessary to review as this is redundant of 2018_09_048, which Group 9 already reviewed.

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

Group Business

- Group 9 annual review of charter. Confirmation: The delegated authority from our Executive Sponsor does review monthly minutes and agendas, and is in the loop on any proposed changes to charter. Group approved charter as is, and is willing to revisit if EH&S finds any changes needed. The group notes that to best serve the purpose of the group, it would be useful to improve education of CoE employees, specifically awareness of Group 9 and the identity of each employee's representative. This is communicated throughout CoE every two years during elections but people don't always pay attention to their emails, or might join CoE after elections. Most departments do not have department-wide meetings at which this could be addressed. CSE does a great job of highlighting Group 9 in their employee onboarding and new faculty cohort onboarding event. ME introduces Bill as Group 9 rep in their Grad Student orientation. Otherwise, it is left to individual supervisors to follow the [New Employee Safety Orientation Template](#) checklist, which includes identifying H&S committee representation.
- Group 9 annual review of APP – this was due at end of year and will be discussed at U-wide on 1/9 so send Sonia comments by 10am 1/8. 6 members have commented.
- Update from Winter Qtr meeting of Resilience Work Group (BARC/Husky Ready)
 - As of Dec 10th: 735 units on campus, 201 plans started, 8 complete (4% of those started completed). Megan has created "plan in a year" and videos, formalized review process and tabletop exercises program. Lessons learned from each exercise help future teams.
 - Met with UW IT and UW Power Plant to discuss capacities of each. Limited resources so must prioritize (thus need our plans, to identify critical operations).
 - When you create your first plan, use a reasonable scenario like building burns down (vs. long-term loss of power on campus); then you can ramp up the scenarios in future iterations.
 - Those with a plan get federal funding first.
- Update from Facilities' Building Coordinators Guiding Coalition (BCGC)
 - Facilities has official signs for BC's to post when needed – "work in progress". Get from Jen Connors or Customer Care.
 - Facilities has a new org chart.
 - BCGC retreat identified four focuses for 2019:
 - Update APS 13.4 (generic, flexible)
 - Create modular-based template checklist of key BC responsibilities (customized for type of facility/use)
 - Define categories of buildings and foster breakout sessions with relevant themes at quarterly BC Forums
 - Choose platform and post resources for BCs

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

UW-Wide Meeting

- Nov minutes in packet.
- Dec agenda attached. Highlights:
 - Increase in student head injuries (dance and drama) – note excellent **concussion protocol** by [NIOSH/CDC](#)
 - EH&S would like feedback on draft STF checklist
 - Note new EH&S [Fall Protection Manual](#) online
 - Chemical integrators to test autoclave success: equivalent products
 - EH&S LEAN project on Lead (improve management of metallic lead materials) – contact Sandy Jung of EH&S if your group works with lead bricks, sheets, shots, solder, weights, lead-cased enclosures, or metallic lead paint. She wants to work with you as she crafts safety recs and disposal procs for UW.
 - Much discussion of reorganizing H&S Committees
 - Kudos to Group 9 – particularly effective and ahead of the curve

Department Updates

- MoIES/NanoES – Since we can't spray paint in fume hoods or loading docks, where can we spray paint? The Mill (makerspace in McCarty), Art dept, Drama dept (only 1'x3'). CoE discussing possibility of where to put a spray booth?
- HCDE – Sieg elevator brakes smoked, evacuation alarm triggered, evacuation went smoothly.
- ChemE new Chair
- CEI – Other groups might consider tying onboarding to instrument, facility, or building access. WCET, MAF, and WNF accomplish this through a registration process managed via a CORAL web interface. CORAL helps facility staff and management keep track of both users and instruments, and is multifunctional (training, equipment problems, facilities issues, staff contact, billing). Users must take general safety/fire training, and any additional training needed for their job or role prior to being granted access to the spaces. Share idea with U-wide group.

Next Meeting

- Jan 28th 2018 at 3pm, in Loew 355



University of Washington Accident / Incident Report

Report Number: 2018-12-065

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: RESEARCH ASSISTANT (E S UAW ASE)	Department: ENG: Materials Science and Engineering-MacKenzie Lab JM Student
Date Reported (yyyy/mm/dd): 2018/12/20	Time of Reporting: 02:48 PM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: RESEARCH ASSISTANT (E S UAW ASE)	Department: ENG: Materials Science and Engineering-MacKenzie Lab JM Student

Incident Details

Date of Incident (yyyy/mm/dd): 2018/12/17	Time of Incident: 8:30 AM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: WILCOX HALL	
Room: 247	Other:	

Incident Details:
 Please review attachment for detailed description.
 Attachment: Yes

Supervisor

Last Name: Mackenzie	First Name: John
Phone:	Email: jdmacken@uw.edu
Occupation/Position: ASSOCIATE PROFESSOR	Department: ENG: Materials Science and Engineering JM Academic

Classification

Level 1:
 Injury requiring first aid,
 Injury requiring medical treatment (go to level 3 if in-patient hospitalization or amputation occurred),

Type of Incident

Injury Description: Burn (Thermal, Chemical, Electrical),
 Body Parts Affected: Face, Neck,
 Cause of Injury or Damage: Chemicals, Slip or Trip (No Fall),

Possible Causes

Equipment:
 Environment:
 Policies / Procedures:
 Human Factors: Loss of Balance,

Suggested corrective action by the affected party

The sink has a nozzle attached that increases the pressure of the water. Either we will attach a hose with a wider inner diameter that reduces the velocity of water moving out, or we will remove the nozzle from the faucet head.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

Too high a flow rate in the sink faucet was most significant factor causing splashback on to user.

Recommendations/Preventive Measures:

Remove hose barb nozzle adapter on faucet which causes increased flow rate.

Corrective Actions Target Date (yyyy/mm/dd):

2019/01/08

Corrective Actions Complete Date (yyyy/mm/dd):

2019/01/08

Other Comments:

Nozzle adapter that caused high flow was removed and checked to show lower, normal flow rate which will reduce chances of this happening again.

EHS Review

Last Name: **Haggard**

First Name: **Angelina M**

Phone Number: **+1 206 616-3442**

Email: **ahaggard@uw.edu**

Occupation/Position:

Department:

Comments: **12/31/18 forwarded to Tracy Harvey**

OARS Incident Report

I was rinsing glassware stored in our base bath, which is a solution of dilute potassium hydroxide (KOH) dissolved in 1 part water and 4 parts isopropanol (IPA). I was wearing a lab coat, butyl gloves, closed-toe shoes, and lab goggles tight around my glasses because this solution is a known caustic. I had accidentally slipped forward due to a sudden pain in my right hip (chronic hip dysplasia) and involuntarily reached forward with my right hand to catch myself. My hand contacted one of the sink handles and accidentally turned up the flow of water, which sprayed off the gloves coated with base bath solution onto my neck and chin area. Considering the area was difficult to fully access with a safety shower, I moved to our other sink, which has a flexible hose that I could point upwards to the affected regions. I continuously ran water over the affected area for 20 minutes to wash off the solution. With my left hand I started a timer on my phone to confirm a 20-minute washing period. Afterwards, I found an MSDS sheet for a commercial grade of 0.1 M KOH in IPA) for next steps, and it recommended consulting a physician only if I had felt symptoms of a burn (tingling, numbness, irritation, etc.). Since I did not feel any symptoms of a burn for the rest of the day or Tuesday, I did not consult a physician.

However, Wednesday morning (12/19) I noted some mild numbness/tingling in the affected regions, so I visited a physician at UW's Hall Health [REDACTED]. He performed a series of tests on my facial muscles (testing for strength, symmetric response, etc.) that I passed successfully. Therefore, he did not recommend any treatment. I discussed this incident to my advisor, Prof. J. Devin MacKenzie, in person today (Thursday 12/20/18), the first time I had seen him in person since I had visited the doctors office.



University of Washington Accident / Incident Report

Report Number: 2018-12-071

Contact EH&S at 206-543-7388

Person Reporting Incident		
Last Name: ██████████	First Name: ██████████	
Phone: +1 ██████████	Email: ██████████	
Occupation/Position: COMMUNICATIONS ASSOCIATE	Department: ENG: Computer Science & Eng - Stone	
Date Reported(yyyy/mm/dd): 2018/12/21	Time of Reporting: 02:11 PM	
Person Involved or Affected		
Last Name: ██████████	First Name: ██████████	
Phone: +1 ██████████	Email: ██████████	
Occupation/Position: COMMUNICATIONS ASSOCIATE	Department: ENG: Computer Science & Eng - Stone	
Incident Details		
Date of Incident(yyyy/mm/dd): 2018/12/19	Time of Incident: 5:00 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: PHYSICS/ASTRON TOWER	
Room: elevator	Other:	
<p>Incident Details:</p> <p>At about 5 p.m. on Wednesday, December 19, I entered the West elevator on the sixth floor of the Physics/Astronomy Tower and pushed the button to go to the first floor. Immediately after the doors closed, the elevator dropped from under me in a free-fall. I saw the floor numbers pass five - then they went black. The elevator came to an abrupt stop and then stayed there for a moment. Then, it continued down to the first floor. I immediately called the emergency services number using the elevator emergency communication system. It was difficult for the woman answering the phone to hear me. I had to stand holding the elevator doors open so that the elevator would not be called again, while leaning in to speak with her on the other side of the elevator. I was shaking and full of adrenaline. The operator took my name and number but hung up on me without relaying next steps or indicating that the problem would be resolved. I went back upstairs in the other elevator to let the rest of my co-workers know that there was an issue. I also reported the incident the next day to my supervisory team of Sarah Stone, Magda Balazinska and Ed Lazowska. The next morning, my arms were sore, and as the day progressed, my shoulders and neck grew increasingly painful. I attempted to go to Urgent Care after work, but they didn't have an x-ray technician on staff, so I waited until the next day to see my regular provider. She and her team provided me with the diagnosis of whiplash and advised me to rest for three to four days and postpone my holiday flight plans scheduled for 12/22/18. I continue to feel pain in my neck and shoulders today.</p>		
Attachment: No		
Supervisor		
Last Name: Stone	First Name: Sarah	
Phone:	Email: sstone3@uw.edu	
Occupation/Position: EXECUTIVE DIRECTOR	Department: ENG: Computer Science & Eng - Balazinska	
Classification		
<p>Level 1: Injury requiring medical treatment (go to level 3 if in-patient hospitalization or amputation occurred), Injury involving lost work days,</p>		
Type of Incident		
Injury Description: Headache, Pain, Irritation, Inflammation, Swelling, Sprain, Strain, Twist, Other,		
Body Parts Affected: Head, Neck, Shoulders,		

Cause of Injury or Damage: **Fall from Height (6' or +), Other,**

Possible Causes

Equipment: **Defective Tools, Equipment, Inadequate Maintenance,**

Environment:

Policies / Procedures: **Failure to Follow Procedures, Appropriate Procedures Non-existent,**

Human Factors: **Inadequate Training,**

Suggested corrective action by the affected party

Fix or replace elevator for the long-term
Hold repair people accountable for fixing and maintaining elevator
Train person answering emergency services phone in elevator to treat situation as an emergency
Communicate when elevator is unsafe to users
Immediately turn off elevator when there is an incident, rather than waiting 18 hours
Respond to each instance of elevator trouble

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

The root cause of this incident is a faulty elevator. Elevators in this building have a history of problems including other personnel members of the eScience Institute free-falling similar to this incident. One and sometimes both elevators have been non-functional on several occasions in the past year. The emergency notification system in the elevator also did not serve its intended function in this situation as the operator did not do any follow up and this elevator was not shut down for investigation until the following morning when building facilities was contacted. [REDACTED] understandably assumed that using the emergency system in the elevator would provide the highest level of immediate emergency response. This is not what happened. In fact, even rudimentary chains of communication were not activated following this incident.

Recommendations/Preventive Measures:

We would recommend a full safety evaluation of the elevators with particular attention to why these elevators have so many repeated problems and to consider replacing these systems if there are fundamental problems that cannot be resolved through regular maintenance. The emergency response system in the elevator needs to be connected with an appropriately trained emergency team who provide adequate support to individuals current experiencing elevator issues and take appropriate action to shut down faulty elevators as soon as problems are identified. There should be a network of individuals who are notified about incidents and a fully fleshed out response plan specific to that incident.

Corrective Actions Target Date (yyyy/mm/dd):
2018/12/21

Corrective Actions Complete Date (yyyy/mm/dd):
2018/12/21

Other Comments:

The corrective actions required are not at my discretion since these are governed by university facilities maintenance and the university elevator repairs team. The leadership of the eScience Institute has contacted Jason Alferness, the building facilities manager, as well as activating communications channels through our home department of CSE with their Facilities Manager Tracy Erbeck regarding this issue. I have marked the corrective actions as complete so that I can submit this form.

EHS Review

Last Name:

First Name:

Phone Number:

Email:

Occupation/Position:

Department:

Comments:

U-WIDE HEALTH AND SAFETY COMMITTEE

December 12th, 2018 Meeting Minutes | 1:00 pm - 2:30 pm |
Foege N130A

	Elected Members (HSC Group)		Appointed Members (HSC Group)		Environmental Health & Safety (EH&S) Staff
X	Leslie Anderson, Co-Chair (1)	X	Paul Zuchowski (3)	X	Katia Harb
	Fieta Robinson (1)		Katie Beth (3)	X	Denise Bender
X	Ryan Hawkinson (1) alternate	X	Beth Hammermeister (4)	X	Doug Gallucci
	Sterling Luke (2)	X	Liz Kindred, Co-Chair (5)	X	Angelina Haggard
X	Jeff Mellema (2)		Nicole Sanderson (7)	X	Manisha Konnur
			David Zuckerman (10)	X	Tracy Harvey
	Carol Harvey (4)		Sonia Honeydew (9)		
X	Ann Aumann (5)				
X	Natassia Stelmaszek (6)				
	Beth Ramage (6)				
	Kelly Carter-Lynn (7)				
	David Hirschberg (8)				
X	Hannah Wilson (8)				
X	Kameron Harmon (9)				
X	David Warren (10)				
X	Lesley Colby (Faculty Senate)				
	Labor Union Representation		Ex-Officio Members		Ex-Officio Members
	Paula Lukaszek, WFSE Local 1488	X	Tracey Mosier, UW Facilities		Felicia Foster, Atty General's Office
X	Christine Kang, Graduate & Professional Student Senate (GPSS), UAW 4121	X	Chris Pennington, UW Facilities		Lt. Chris Jaross, UWPD
	Vacant, SEIU Local 1199		Steve Charvat, Emergency Management		Chief John Vinson, UWPD
					Vacant, Transportation Services
		X	Megan Levy, Emergency Management	X	Ken Nielsen, Risk Claims Services
		X	Rick Gleason, DEOHS		Vacant, Capital Planning & Development
*x= Present at meeting (quorum = 11 elected and appointed members)					

Agenda

1. **Call to Order**
2. **Approval of November Meeting Minutes**
3. **Organizational Group reports**
4. **Union Reports**
5. **Ex-Officio Reports**
6. **EH&S Updates**
7. **2018 Recognition**
8. **Adjourn**

Recorded by Manisha Konnur

1. **Call to Order:** Leslie Anderson called the meeting to order at 1:07p.m.
2. **Approval of November Meeting Minutes:** Approved as written.
3. **Organizational Group Reports**
 - a. **HSC 1:** Ryan Hawkinson provided updates for HSC 1. He reported that Scott Nelson was present at the meeting and provided a presentation on building/fire life safety and discussed an OARS report submitted for the recent oven fire in the lab hood at the Portage Bay Facility (APL).
 - b. **HSC 2:** Angelina Haggard introduced Jeff Mellema. Jeff reported for HSC 2 and stated that they finished their charter, discussed OARS reports and that they did not have enough people for a quorum.
 - c. **HSC 3:** Paul Zuchowski reported for HSC 3 met and discussed the OARS reports. He stated that they did not have enough people for a quorum.
 - d. **HSC 4:** Beth Hammermeister provided updates for HSC 4. The group discussed and approved previous meeting minutes. Tracy Harvey provided information on the Lab Safety Initiative.
 - e. **HSC 5:** Liz Kindred gave updates for HSC 5. The group had 'Stop the Bleed' presentation and discussed the workplace violence OARS reports. Liz reported 95% compliance with medical providers receiving flu shots, the opening of a homeless shelter on campus, and an opening for a committee member representing NW Airlift. Liz also reported that the group cancelled the next meeting which was scheduled on Christmas Eve.
 - f. **HSC 6:** Natassia Stelmaszek reported for HSC 6. They reviewed OARS reports and noticed that there has been an increasing trend of head injuries related to dance and drama. She stated that since there is an increasing number of concussion injuries among students, there should be a concussion protocol. Denise Bender stated that NIOSH/CDC has a good concussion protocol.
<https://www.cdc.gov/traumaticbraininjury/index.html>

- g. HSC 7:** Angelina Haggard gave updates on HSC 7 and reported that they completed their review of the UW Accident Prevention Plan. The advisory council on campus is trying to figure out their relationship with Cascadia. A Cascadia representative was present at the meeting.
 - h. HSC 8:** Hannah Wilson reported for HSC 8 and mentioned that UW Tacoma has been impacted by a BikeShare program. UW Tacoma is preparing a proposal to ban the campus as an origination location for the bike share program. This would not prevent UW Tacoma from being the destination of bike share equipment. Hannah stated that the L&I case for an asbestos violation (no “good faith inspection”) is still under appeal.
 - i. HSC 9:** Kameron Harmon reported for HSC 9. They reviewed OARS reports, started the 5-Whys to investigate incidents, and used the slips, trips and falls (STF) checklist to review STF incidents. Angelina Haggard added that this would be a great tool to use to help determine trends and that the checklist tool is in draft form and feedback to EH&S on the tool is appreciated.
 - j. HSC 10:** David Warren provided updates for Group 10. The group discussed OARS reports and managed to close some old reports now that the R/V Thompson is in port. He appreciated the new [Fall Protection Manual](#) on UW-EHS webpage.
- 4. Union Reports:** Christine Kang requested information on the status of the follow-up action items to the Kirsten Wind Tunnel regulated building material incident. Denise Bender mentioned that EH&S will find out the status of the action items and communicate with Peter Denis as the primary labor union contact.
- 5. Ex-Officio Reports**
- UW Emergency Mgmt.: Megan Levy reported that Eli’s position is listed and that it is expected to be filled in the next months.
- UW Facilities: Tracy Mosier discussed the ‘Safety Symposium’. Approximately, 180 people attended the lectures. Chris Pennington appreciated Rick Gleason - the keynote speaker.
- Faculty Senate: Katia Harb stated that the Faculty Senate is interested in supporting safety protocol. The protocol was submitted to Provost Mark Richards and was very well received by him. Katia added that they are now in the process of prepping the budget documents for the Provost. She mentioned that it’ll be in the next budget cycle and that the Provost was very happy and approving of the safety initiative.
- DEOHS: Rick Gleason reminded everyone to be more mindful and watchful around students since it is the last few days of the autumn quarter and that they might be more stressed and distracted than usual.

6. **EH&S Updates:** Katia Harb provided an update regarding Biological Waste. King County requires the utilization of a chemical integrator to validate steam sterilization of infectious (biohazardous) waste. A specific manufacturer for the chemical integrator identified in the regulations is no longer available. EH&S requested the use of alternate products and recommended that the regulations be modified to include performance criteria or “equivalent product” language to avoid this situation from recurrence.

Denise Bender gave a brief explanation about the ongoing Lead LEAN Project. The goal of the project is to improve the management of metallic lead materials. A survey to understand the different uses of metallic lead was developed based on information from MyChem and radiation safety. The lead LEAN team is a cross-function group of members from Facilities, recycling, purchasing, occupational safety and various end-users of metallic lead. Denise also updated the group on the new EH&S Safety and Health Specialist hire.

The committee briefly discussed the potential impacts of the Finance and Administration reorganization on the UW Health and Safety Committee reporting structure. The Executive Vice President of Finance & Administration position will not be filled resulting in HSC 2 currently without an Executive Sponsor. There was a suggestion to ask the UW Facilities Vice President to be the HSC 2 Executive Sponsor. Also suggested were organizational structures including reverting back to the structure prior to the most recent reorganization or organizing HSC 1 and HSC 2 by academic departments and administrative (non-academic) departments. EH&S will evaluate the options and bring back to the U-Wide and affected committees for discussion.

L&I updates: Denise Bender mentioned a mold complaint at Sand Point Way. The Indoor Air Quality assessment was conducted and the written response and attached assessment will be provided by December 21, 2018. Denise reported that all the documents are provided for the HMC Pioneer Square Security Guard investigation and that they are waiting to hear back about it. She also mentioned that EH&S is still waiting to hear back on the decision from LNI on the Tacoma appeal.

7. **2018 Recognition:** Leslie Anderson recognized HSC 9 for being forward thinking and appreciated their help in continuing to be safety oriented. Ryan Hawkinson stated that Group 1 were pleased with the OARS reports being reviewed and discussed with a wholesome perspective. Angelina Haggard thanked everyone on the committee for their continued support to safety and encouraged everyone to reach out to Manisha and herself to improve and grow the program.

8. **Adjourn:** Leslie Anderson adjourned the meeting at 2:05pm.

University-Wide (U-Wide) Health and Safety Committee Meeting Agenda

January 9, 2019

1:00 – 2:30 PM

[William H. Foege Bldg. N-130A](#)

Agenda Item	Lead	Process	Time
Call to Order	Leslie Anderson	Robert's Rules of Order	
Approval of Meeting Minutes	Leslie Anderson	Robert's Rules of Order	5 min
Organizational Group Reports*	Committee Members	Discussion	20 min
Union Reports	Union Representatives	Discussion	10 min
Ex-Officio Reports	Ex-Officio Members	Discussion	15 min
EH&S and L&I Updates	EH&S Updates: <ul style="list-style-type: none"> • Accident Prevention Plan updates • February 13 U-Wide meeting at UW Bothell • Health & Safety Committee Reorganization • EH&S Annual Report FY 2018.pdf 	Discussion	25 min
	L&I Updates		5 min
Open Discussion	Leslie Anderson	Discussion	10 min
Adjourn	Leslie Anderson	Robert's Rules of Order	

*Organizational Group Reports include topics covered at their most recent meeting

Please send ideas for agenda items to the co-chairs Leslie Anderson and Liz Kindred at least 2 weeks prior to our meetings.