

**Agenda – January 7, 2019 (postponed Dec 2018 meeting)
Group 9 (College of Engineering) Health and Safety Committee**

1. Attending

Eliot George for Fiona Spencer, AA
Colleen Irvin, BioE
Sean Yeung, CEE
Michael Pomfret, CEI
Kameron Harmon, ChemE
S. Honeydew or M. Glidden, CoE DO
Sophie Ostlund, CSE
John Young, EE

Angie Haggard, EH&S
Stacia Green, HCDE
Sheila Prusa, ISE
Bill Kuykendall, ME
Chris Adams, MoIES/NanoES
Tatyana Galenko, MSE
Darick Baker, WNF

2. Guest Speaker: Deb Harper on completing ISE dept continuity plan using Husky Ready

3. Previous Meeting Minutes

- Nov 2018 – approve? Corrections?
- Previous meeting minutes are posted at <https://www.engr.washington.edu/mycoe/safety#>

4. Department Incident Reports

- Dean's Office @ Dabble Lab, Maple – cut finger on edge of glass (Oct) -- postponed
- AA @ AERB/lot C17 – near miss when aluminum tank failed pressure test (Oct) – follow-up
- CSE @ footpath north of FSAB – fell on stairs and fractured leg (Nov)
- ME @ HSEB – scalpel nicked finger during cadaver work (Nov)
- AA @ KWT – student exposure to lead in dust/debris (Nov but redundant; reviewed in Oct)

5. Group Business

- Group 9 annual review of charter
- Group 9 annual review of UW APP
- update from winter qtr Resilience Work Group (BARC) meeting
- update from Facilities' Building Coordinators Guiding Coalition (BCGC)
- update from UWPD's Building Safety Task Force

6. UW-Wide Meeting

- Nov minutes attached
- Dec agenda attached. Highlights:
 - Increase in student head injuries (dance and drama) – note excellent [concussion protocol by NIOSH/CDC](#)
 - EH&S would like feedback on draft STF checklist
 - Note new EH&S [Fall Protection Manual](#) online
 - Chemical integrators to test autoclave success: equivalent products
 - EH&S LEAN project on Lead (improve management of metallic lead materials)

7. Department Updates

Next Meeting: January 28th at 3pm, in Loew 355

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

Meeting Date: Nov 26, 2018

Attended

Eliot George for Fiona Spencer, AA
Colleen Irvin, BioE
Kameron Harmon, ChemE
J. Sean Yeung, CEE
Michael Pomfret, CEI
Sophie Ostlund, CSE
Sonia Honeydew, DO
John Young, EE

Angie Haggard, EH&S
Stacia Green, HCDE
Sheila Prusa, ISE
Bill Kuykendall, ME
Chris Adams, MoIES/NanoES
Tatyana Galenko, MSE
Darick Baker, WNF

Introduction

- Dr. Darick Baker taking over for Dr. Michael Khbeis at Washington Nanofabrication Facility (at Fluke)

Overview: Bystander Intervention Training and Green Dot Program

- At this point in time SafeCampus does not offer this as a standalone training. Noted what they offer and that customized trainings are available.
- Five bystander steps: (1) *notice* problematic situation, (2) identify *when* to intervene, (3) recognize personal *responsibility* to intervene, (4) know *how* to intervene (DOT, or 3-4 D's), and (5) take *action* to intervene.
- DOT options are: **Do** something yourself, **Others** can help, **Talk** about something else. Three or four "D's" are: **Direct** approach, **Delegate** intervention, **Distract** to defuse, and possibly **Delay** intervention.
- Watched videos summarizing bystander intervention, with examples. Links are in sheet of notes on this topic, in shared drive.

Previous Meeting Minutes

- Oct 2018 – draft approved
- Previous meeting minutes are at: <https://www.engr.washington.edu/mycoe/safety#>

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

Incident Reports

- CEE @ HUB – bruised from slip/trip caused by water on floor (Oct). To maximize usefulness, this incident will also be reviewed by Group 3. Slips (fall backward) and trips (fall forward) are in the top two employee injuries so EH&S wants more data. Per new protocol for all Slip/Trip/Fall (STF) incidents, Group 9 used new STF checklist (also posted on group drive) from EH&S to review incident. Per HUB Director Paul Zuchowski, who witnessed incident, three quarter-sized drops of liquid (probably water or coffee) on the floor within a 1.5' area caused this incident. Shoes and running were not factors, and the person who fell did not need assistance. It is common in the food services industry to have small spills. Liquid might be dropped by staff or by customers, but if staff are not notified of liquid on the floor, it isn't cleaned up promptly or at all. In this instance, Paul radioed custodial services and stood guard until they cleaned it.
- WNF @ Fluke – possible skin reaction/burn from stain on freshly laundered clean room suit (Oct). Unable to see doctor in timely fashion, but suit stain was pH tested as neutral, so perhaps coincidence? Happened to another person 1.5 years ago... perhaps allergic reactions? Does EH&S want to test it further before return gown to laundry? Photoresist can cause permanent stains on gowns.
- Dean's Office @ Dabble Lab (aka Area 01), Maple – cut finger on edge of glass (Oct). Save for Dec mtg (haven't heard back). Will HFS also review? Got SOP's? Anyone taught class there yet? Have they now ordered sufficient PPE for all participants?
- AA @ AERB/lot C17 – near miss when aluminum tank failed pressure test (Oct). Group 9 used the "5 Whys Root Cause Analysis" technique on this incident, per recent instruction to apply this to one incident each month. In addition, extra copies of OSHA Appendix E&F on incident investigations were again available. Causes: didn't follow existing SOP's (restraints not used), and SOP was insufficient (now added plywood barrier), and increased pressure above previously tested limit (1600 psi vs 1500 psi). Used wrong source to pressurize? Hydraulic pump is normal. Departmental Safety Team currently working with lab on at least the new SOPs of this lab. Questions for follow up at December Group 9 meeting: get copy of updated SOPs with procedure and limits to pressurizing tank, and see if it includes a checklist to double-check each other's work. Find out how many people trained – all? Have they completed building the planned capability to monitor future tests via gauges and video camera in test cell? Did they consider adding a pressure pop-up valve at 1500 psi (would need to be tested)?

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

Group Business

- Slips, Trips, and Falls (STF) Incident Checklist, from Angie 11/19, is on group drive under Resources.
- Crime Prevention Through Environmental Design (CPTED) Security Assessments are done approximately annually for each building by UWPD. Sector supervisor (Sergeant Anthony Stewart for most CoE buildings) tasks an officer to complete report to Building Coordinator (Sonia shared example).
- Group 9 annual review of charter, and forward to Executive Sponsor or delegated authority. Make sure that authority is cc'ed on monthly agenda and meeting minutes, and any changes to charter (e.g. Dean's Office rep will become elected rather than appointed). Review at December meeting in January.
- Group 9 annual review of APP – only heard from HCDE. Email Sonia by end of year. Past suggestions have included more info on sharps disposal, bat encounters, helmet concerns for rideshare bikes.

UW-Wide Meeting

- Oct minutes in packet.
- Nov agenda attached. Highlights:
 - 2018 Workers Comp report (PPT on Claims Services website)
 - UW Worker's Comp premium, calculated on a rolling 3-year average, is currently \$23 million/yr. We have been trending to lower claim severity (time loss days down 18% in last four years) and cost (8% less in time loss payments over that time), but our expense modifier will likely go up next year. Highly encourage return-to-work efforts and focus on safety in the first place.
 - Only five U.S. states have our kind of insurance setup; the rest have a broker, select a company to cover employees. WA has some of most generous benefits, but only in WA do employees put money into workers comp – about 10 cents per hour.
 - If you have an injured worker, do OARS report and then keep communicating with them, HR, and Claims Services. Look for duty opportunities before they are needed, so you have a list of options in mind. Welcome back employees and accommodate where possible. The stay-at-work reimbursement program has paid out 1.3 million since 2012. That is money to departments by claims services administrators.

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

- If someone is out for 4-6 weeks they have 20% chance of never returning to work. 6 months = 50%. Peer and supervisor support is highly needed right after an injury. Training is available for supervisors and managers, on how to avoid and deal with claims.
- Group Reports
 - Group 1 talked to CoMotion about 3D printers and ethical dilemmas re: printing weapons/pieces. Will recommend President's office issue Exec Order.
 - Group 2 – FS partnered with EH&S on HuskyPaws campaign. Steps on card to stop and think before act, to prevent harm.
 - Group 5 will do own Stop The Bleed presentation.
 - Group 10 College of Environment applied to grow pot for medical research.
 - EH&S – See new [Youth Safety tool](#) on website (Group 9 viewed). Root cause tools and templates added to Accident Prevention page. There will be a new Fall Protection page.
 - UWEM – Eli King last day tomorrow (will hire). Special Events Planning back on track – formal LEAN process in 2019.
 - Identify your group's 2018 best efforts/initiatives to bring to December U-wide meeting. Group 9 identified: started using 5 Whys and STF Checklist, and had lots of guest speakers.

Department Updates

- MoIES/NanoES – for STEM youth visitors, is there a standard UW recommended volunteer form/waiver? Age limits? Ask Risk Management, and Angie as Katia. Would prefer standard to one-off solutions.
- ISE – Our departmental business continuity plan (Husky Ready, aka BARC) is done! Deb Harper, who we hired part time for about five months to complete this project, is available in January. Bring in as Group 9 guest speaker to ask how it went and ask advice/lessons learned? YES!

Next Meeting

- Jan 7th 2018 at 3pm, in Loew 355 (Due to holidays, December meeting postponed to early January. There will still be a January meeting at the end of January.)



University of Washington Accident / Incident Report

Report Number: 2018-10-019

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: CONTINUING EDUCATION SPECIALIST 2 (E S 7)	Department: ENG: Deans Office-Academic Affairs
Date Reported (yyyy/mm/dd): 2018/10/05	Time of Reporting: 08:48 AM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: CONTINUING EDUCATION SPECIALIST 2 (E S 7)	Department: ENG: Deans Office-Academic Affairs

Incident Details

Date of Incident (yyyy/mm/dd): 2018/10/04	Time of Incident: 3:30 PM	When Shift Begins: 8:00 AM
Campus: Not assigned to Campus	Incident Location/Parking Lot: MAPLE BUILDING	
Room: 126	Other:	

Incident Details:

I was cutting glass in the Dabble Lab to practice my glass fusing for a workshop on glass fusing that I will be teaching. I was removing a sticker from some glass and my hand slipped and I cut it on the edge of the glass. I received a half-inch long cut on the third digit of my right hand.

Attachment: No

Supervisor

Last Name: Zimmerman	First Name: William
Phone: +1 206 616-4104	Email: wdzimm@uw.edu
Occupation/Position: MANAGER OF PROGRAM OPERATIONS (E S 8)	Department: SL: HFS Res Life: Res Life Admin

Classification

Level 1:
Injury requiring medical treatment (go to level 3 if in-patient hospitalization or amputation occurred),

Type of Incident

Injury Description: Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound),

Body Parts Affected: Fingers,

Cause of Injury or Damage: Broken Glass, Splinter, Sharp Furniture Edge, etc.,

Possible Causes

Equipment:

Environment:

Policies / Procedures: Inadequate Instructions, Procedures,

Human Factors: Inattention,

Suggested corrective action by the affected party

Supervisor's Comments

Root Causes:
(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)
Attention to detail, not wearing PPE.

Recommendations/Preventive Measures:
Wear PPE/cut resistant gloves when working with glass and sharp objects. Order enough PPE for all participants.

Corrective Actions Target Date (yyyy/mm/dd): 2018/10/08	Corrective Actions Complete Date (yyyy/mm/dd): 2018/10/08
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Other Comments:

EHS Review

Last Name:	First Name:	Phone Number:	Email:
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Occupation/Position:	Department:
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Comments:



University of Washington Accident / Incident Report

Report Number: 2018-10-037

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: ██████████	First Name: ██████
Phone: +1 ██████████	Email: ██████████
Occupation/Position: RESEARCH ASSOCIATE PROFESSOR	Department: ENG: Aeronautics and Astronautics
Date Reported (yyyy/mm/dd): 2018/10/10	Time of Reporting: 03:55 PM

Person Involved or Affected

Last Name: ██████████	First Name: ██████
Phone: +1 ██████████	Email: ██████████
Occupation/Position: RESEARCH ASSOCIATE PROFESSOR	Department: ENG: Aeronautics and Astronautics

Incident Details

Date of Incident (yyyy/mm/dd): 2018/09/28	Time of Incident: 6:30 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: PARKING LOT C-17	
Room: AER 012	Other:	

Incident Details:

During the final steps of hydro-testing a custom aluminum alloy oxidizer tank, the weld on one of its end caps failed and the tank was propelled into the door of the test cell. The door now has a dent but still works fine (it is a small aluminum access door to the test cell). The tank, however, is a total loss.

The cylindrical tank was resting horizontally in a cradle with properly sized mounts, but the restraining straps were not attached as per proper protocol. The tank was filled with water, and then pressurized with regulated N2 gas to a nominal 1500 psi. The regulator pressure was observed to increase to 1600 psi over the next few minutes, and then the weld failed. This same tank had passed a similar test in the prior year when using a hydraulic pump for pressurization; i.e., it was pumped up to 1500 psi and the pressure was maintained for 30 minutes without incident.

Attachment: No

Supervisor

Last Name: Hill	First Name: Kristi
Phone: +1 206 616-5950	Email: morgansn@uw.edu
Occupation/Position: PROFESSOR	Department: ENG: Aeronautics and Astronautics

Classification

Level 1:
Property damage only,

Type of Incident

Injury Description: Property Damage Only, None,

Body Parts Affected: None,

Cause of Injury or Damage: Pressure Extreme (High or Low),

Possible Causes

Equipment: Defective Tools, Equipment, Inadequate Guards/Barriers, Using Equipment Improperly,

Environment:

Policies / Procedures:

Human Factors:

Suggested corrective action by the affected party

All vessels undergoing hydro-testing will be restrained with straps and/or mounting brackets in an appropriate manner. Pressurization will only be done with the hydraulic rig normally used for this application. A removable protective barrier (plywood) will be installed between the test article and the access door to the test cell, which is to be closed whenever hydro-testing is in progress. The tank integrity will be monitored via gauges and video camera in test cell. Under no circumstances will anyone be exposed to a vessel pressurized beyond its normal use rating in the course of hydro-testing.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

Recommendations/Preventive Measures:

Corrective Actions Target Date (yyyy/mm/dd):

Corrective Actions Complete Date (yyyy/mm/dd):

Other Comments:

EHS Review

Last Name: **Haggard**

First Name: **Angelina M**

Phone Number: **+1 206 616-3442**

Email: **ahaggard@uw.edu**

Occupation/Position:

Department:

Comments: **10/10/18 forwarded to Scott Nelson and Denise Bender**



University of Washington Accident / Incident Report

Report Number: 2018-11-044

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: ASSISTANT TO THE DIRECTOR (E S 8)	Department: ENG: Computer Science and Engineering
Date Reported (yyyy/mm/dd): 2018/11/14	Time of Reporting: 08:26 AM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: ASSISTANT TO THE DIRECTOR (E S 8)	Department: ENG: Computer Science and Engineering

Incident Details

Date of Incident (yyyy/mm/dd): 2018/11/08	Time of Incident: 4:30 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot:	
Room:	Other: Footpath/staircase north of Facilities Admin. Bldg on Stevens W	

Incident Details:
Fall on the stairs - xrays on 11/9 revealed fracture -
 Attachment: No

Supervisor

Last Name: Levy	First Name: Henry
Phone: +1 206 543-9204	Email: levy@uw.edu
Occupation/Position: PROFESSOR AND CHAIR	Department: PROV: College of Engineering

Classification

Level 1:
 Injury requiring medical treatment (go to level 3 if in-patient hospitalization or amputation occurred),

Type of Incident

Injury Description: **Fracture, Dislocation,**
 Body Parts Affected: **Legs,**
 Cause of Injury or Damage: **Fall of Less than 6', or on Stairs,**

Possible Causes

Equipment: **Other,**
 Environment: **Other,**
 Policies / Procedures: **Other,**
 Human Factors: **Other,**

Suggested corrective action by the affected party

review sidewalk from Stevens Way to staircase start to make sure it is level
 ON FILE: Affected/Injured Employee's date of birth, gender, date of hire, and hours of employment.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

Recommendations/Preventive Measures:

Corrective Actions Target Date (yyyy/mm/dd):

Corrective Actions Complete Date (yyyy/mm/dd):

Other Comments:

EHS Review

Last Name: **Haggard**

First Name: **Angelina M**

Phone Number: **+1 206 616-3442**

Email: **ahaggard@uw.edu**

Occupation/Position:

Department:

Comments: **11/14/18 forwarded to Scott Nelson, Adrian Santos, and Denise Bender**



University of Washington Accident / Incident Report

Report Number: 2018-11-045

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone:	Email: [REDACTED]
Occupation/Position: PROJECT APPOINTMENT - OVERTIME EXEMPT (E S X)	Department: ENG: Mechanical Engineering-Seibel Lab
Date Reported (yyyy/mm/dd): 2018/11/14	Time of Reporting: 09:40 AM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone:	Email: [REDACTED]
Occupation/Position: PROJECT APPOINTMENT - OVERTIME EXEMPT (E S X)	Department: ENG: Mechanical Engineering-Seibel Lab

Incident Details

Date of Incident (yyyy/mm/dd): 2018/11/14	Time of Incident: 1:30 PM	When Shift Begins: 7:00 AM
Campus: Not assigned to Campus	Incident Location/Parking Lot: Health Sciences Education Building	
Room: I204F	Other:	

Incident Details:

I was grossing a fixed human cadaveric artery when my scalpel slipped and knicked the left side of my left middle finger. The tissue was thoroughly fixed, all samples we work with are known to be seronegative.

After the cut I washed the area thoroughly and bandaged it. I happened to have a doctor's appointment at 3pm so mentioned the incident to them. They examined the injury, decided I would not need stitches, and gave me a tetanus booster.

Attachment: No

Supervisor

Last Name: Seibel	First Name: Eric
Phone: +1 206 616-1486	Email: eseibel@uw.edu
Occupation/Position: RESEARCH PROFESSOR	Department: ENG: Mechanical Engineering

Classification

Level 1:
Injury requiring first aid,

Type of Incident

Injury Description: Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound),

Body Parts Affected: Fingers,

Cause of Injury or Damage: Tools, Instruments,

Possible Causes

Equipment: Other,

Environment: Other,

Policies / Procedures: Other,

Human Factors: **Inattention,**

Suggested corrective action by the affected party

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

The worker explained to her supervisor that she had put a washed glassware on a shelf and she heard it moving while cutting tissue for an experiment. The worker thinking the dish would fall, looked away from her moving scalpel and this inattention caused the self-inflicted cut along her finger.

Recommendations/Preventive Measures:

This cause appears to be from a rare occurrence. The supervisor emphasized that the health of the worker is much more important than a dish falling and possibly breaking.

Corrective Actions Target Date (yyyy/mm/dd):
2018/11/14

Corrective Actions Complete Date (yyyy/mm/dd):
2018/11/14

Other Comments:

The conversation between the supervisor and the worker that stressed worker safety over a possible break of glassware was completed on 11/14/2018 and documented in this report.

EHS Review

Last Name: Haggard	First Name: Angelina M	Phone Number: +1 206 616-3442	Email: ahaggard@uw.edu
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Occupation/Position:	Department:
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Comments:**11/14/18 forwarded to EH&S OHN and Tracy Harvey**



University of Washington Accident / Incident Report

Report Number: 2018-11-063

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone:	Email: [REDACTED]
Occupation/Position: STUDENT ASSISTANT (NE H)	Department: ENG: Aeronautics and Astronautics-Kirsten Wind Tunnel JM Student
Date Reported (yyyy/mm/dd): 2018/11/20	Time of Reporting: 11:38 AM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone:	Email: [REDACTED]
Occupation/Position: STUDENT ASSISTANT (NE H)	Department: ENG: Aeronautics and Astronautics-Kirsten Wind Tunnel JM Student

Incident Details

Date of Incident (yyyy/mm/dd): 2018/09/04	Time of Incident: Can Not Be Determined	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: KIRSTEN WIND TUNNEL	
Room: 110	Other:	

Incident Details:
Exposure to dust and debris containing lead.
 Attachment: No

Supervisor

Last Name: Knowlen	First Name: Carl
Phone: +1 206 543-7159	Email: knowlen@uw.edu
Occupation/Position: RESEARCH ASSOCIATE PROFESSOR	Department: ENG: Aeronautics and Astronautics

Classification

Level 1:
 Injury or Exposure, no first aid required,

Type of Incident

Injury Description: None,
 Body Parts Affected: None,
 Cause of Injury or Damage: Debris, Dust,

Possible Causes

Equipment:
 Environment:
 Policies / Procedures:
 Human Factors: Inadequate Training,

Suggested corrective action by the affected party

Corrective actions have already been taken by KWT management and UW EHS Department.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

Recommendations/Preventive Measures:

Corrective Actions Target Date (yyyy/mm/dd):

Corrective Actions Complete Date (yyyy/mm/dd):

Other Comments:

EHS Review

Last Name: **Konnur**

First Name: **Manisha**

Phone Number: **+1 206 221-1759**

Email: **mkonnur@uw.edu**

Occupation/Position:

Department:

Comments: **11/20/2018 Forwarded to Brandon Kemperman - Manisha Konnur**

U-WIDE HEALTH AND SAFETY COMMITTEE

November 14th, 2018 Meeting Minutes | 1:00 pm - 2:30 pm |
Foege N130A

	Elected Members (HSC Group)		Appointed Members (HSC Group)		Environmental Health & Safety (EH&S) Staff
X	Leslie Anderson, Co-Chair (1)	X	Paul Zuchowski (3)	X	Katia Harb
	Fieta Robinson (1)		Katie Beth (3)	X	Denise Bender
	Ryan Hawkinson (1) alternate	X	Beth Hammermeister (4)	X	Doug Gallucci
	Sterling Luke (2)	X	Liz Kindred, Co-Chair (5)	X	Angelina Haggard
	Michelle Mazzei (2)		Nicole Sanderson (7)	X	Manisha Konnur
X	Suzanne Baker (2)	X	David Zuckerman (10)		
X	Carol Harvey (4)	X	Sonia Honeydew (9)		
	Ann Aumann (5)				
X	Natassia Stelmaszek (6)				
X	Beth Ramage (6)				
	Kelly Carter-Lynn (7)				
X	David Hirschberg (8)				
	Hannah Wilson (8)				
	Kameron Harmon (9)				
X	David Warren (10)				
X	Lesley Colby (Faculty Senate)				
	Labor Union Representation		Ex-Officio Members		Ex-Officio Members
	Paula Lukaszek, WFSE Local 1488		Tracey Mosier, UW Facilities		Felicia Foster, Atty General's Office
X	Christine Kang, Graduate & Professional Student Senate (GPSS), UAW 4121		Chris Pennington, UW Facilities		Lt. Chris Jaross, UWPDP
	Vacant, SEIU Local 1199	X	Steve Charvat, Emergency Management		Chief John Vinson, UWPDP
			Eli King, Emergency Management		Vacant, Transportation Services
			Megan Levy, Emergency Management	X	Ken Nielsen Claims Services
		X	Rick Gleason, DEOHS		Vacant, Capital Planning & Development
*x= Present at meeting (quorum = 11 elected and appointed members)					

Agenda

1. **Call to Order**
2. **Approval of October Meeting Minutes**
3. **2018 Workers' Compensation Report**
4. **Organizational Group reports**
5. **EH&S Reports**
6. **Union and Ex-Officio Reports**
7. **Good of the Order**
8. **Adjourn**

Recorded by Manisha Konnur

1. **Call to Order:** Leslie Anderson called the meeting to order at 1:06p.m.
2. **Approval of September Meeting Minutes:** The October meeting minutes were approved as written.
3. **2018 Workers' Compensation Report:** Pam Nathan and Ken Nielson gave an overview of the Worker's Compensation and claim information. Pam stated that there has been a steady decrease in the compensation and claim rate among workers in UW. She also elaborated on the most common type of injuries seen among workers, which is sprains and strains, seen particularly among custodians. Pam reported that there has been a 15% decrease in claims in Harborview Medical Center and a 16% decrease in all of UW. [2018 Workers' Compensation Claims Report](#)
4. **Organizational Group Reports:**
 - a. **HSC 1:** Leslie Anderson provided updates. The ethical issue surrounding 3D printers was discussed and an Executive Order on this particular topic is requested since there are 3D printers everywhere on the campus. She stated that Group-1 had discussions about the risk management regarding 3D printers and the possibility of an individual printing parts of a weapon.
 - b. **HSC 2:** Suzanne Baker reported that Group-2's charter is ready for their Executive Sponsor's signature. She also shared information about the discussion with Chris Pennington who talked about the Husky Paws list of 10 to 12 things to 'Stop and Think', increasing Facilities' employees' awareness.
 - c. **HSC 3:** Paul Zuchowski gave updates for Group-3. He stated the success of the 'cut glove program'. He also elaborated about the huge turnover of the group and successful recruitment efforts to fill out the group.
 - d. **HSC 4** Beth Hammermeister reported that Group 4 discussed about sharps needles and indoor air quality injuries. She also reported that the group will

be discussing their charter and the Accident Prevention Plan (APP) in their next meeting.

- e. **HSC 5:** Liz Kindred reported for Group 5. She stated that safe patient handling and workplace violence are their largest injuries among workers.
 - f. **HSC 6:** Natassia Stelmaszek provided updates. She stated that Group 6 will be meeting tomorrow to discuss about the OARS reports and the injuries.
 - g. **HSC 7:** Angelina Haggard stated that Group-7 finalized their review of the APP and that the U-Wide meeting will be held at UW-Bothell in February 2019.
 - h. **HSC 8:** David Hirschberg reported that UW Tacoma is impacted by the 'Bike Share' program and has started using scooters and are trying to limit the scooters in certain areas of the campus because of hills. He also talked about the Flu-shot Clinics in UW-Tacoma. He reported that it can be run better, since there were long lines and no-parking which caused problems for the nurses. He also mentioned the need to give more information about the flu-shot to the employees since many of them didn't get the shot.
 - i. **HSC 9:** Sonia Honeydew reported that the group met and discussed OARS reports. They used the root cause analysis 5 Why tool to review an OARS report. They took a poll on when evacuation drills should be conducted at the College of Engineering. She stated that previously the drills were done during summer but departments want the drills to be done when the buildings are more occupied during the autumn quarter.
 - j. **HSC 10:** David Warren provided an update for Group-10. He stated that the group met and discussed PPE for bee-stings. He also mentioned about the College of Environment applying for a plant-based Marijuana Research license.
- 5. EHS Reports and L&I Updates:** Katia Harb, the interim Senior Director of EH&S gave a presentation on EH&S personnel updates. She reviewed the organizational charts and changes, and also announced the vacancies in the EH&S department. She also pointed to the ['New Safety Considerations for youth in STEM'](#) on the EHS webpage. Katia also reminded committee members to continue to be safety minded so they can [enjoy the holiday season](#).

Denise Bender, Assistant Director of Occupational Safety and Health gave an update on the root cause analysis course and stated that there have been Brown Bag meetings. A formal launch is scheduled in February 2019. The hope is that this will be a useful, standardized tool. Denise went on to say that a new [Fall Protection Manual](#) will be launched soon on the EH&S website. The Fall Protection Manual will be launched soon on the EH&S website. The Fall Protection Manual will contain the tools, forms, and inspection forms for Fall Protection.

Denise gave the L&I updates. She reported that the Clark Hall investigation opened on October 22 and closed on October 26 and that there were no violations and no penalties. However, Lni is reviewing the general contractor's and subcontractor's activities. Denise also stated that they did appeal the general violation in Tacoma and that they are waiting for decision.

- 6. Union and Ex-Union Reports:** Steve Charvat, UW Emergency Management, announced that Eli King's has taken a position at another state agency and her last day at UW will be November 15.
Faculty Senate: Lesly Colby - no updates.
UAW 4121: Christine Kang - no updates.
DEOSH: Rick Gleason - no updates.
- 7. Good of the Order:** Angelina Haggard reminded committee members that the December meeting will be the end of the year meeting which means there will be recognition and light refreshments.
- 8. Adjourn:** Leslie Anderson adjourned the meeting at 2:25pm.

University-Wide (U-Wide) Health and Safety Committee Meeting Agenda

December 12, 2018

1:00 – 2:30 PM

William H. Foege Bldg. N-130A

<http://www.washington.edu/maps/>

Regular Attendees:

- Current University-Wide Health and Safety Committee Members
<http://www.ehs.washington.edu/ohssafcom/index.shtm>
- Environmental Health & Safety (EH&S) Staff:
Katia Harb, Denise Bender, Angie Haggard, Manisha Konnur

Agenda Item	Lead	Process	Time
Call to Order	Leslie Anderson	Robert's Rules of Order	
Approval of Meeting Minutes	Leslie Anderson	Robert's Rules of Order	5 min
Organizational Group Reports	Committee Members	Discussion	20 min
Union Reports	Union Representatives	Discussion	10 min
Ex-Officio Reports	Ex-Officio Members	Discussion	10 min
EH&S Updates	L&I Updates – Denise Bender EH&S Updates – Katia Harb	Discussion	10 min
2018 Recognition	Committee Members	Discussion	35 min
Adjourn	Leslie Anderson	Robert's Rules of Order	

*Organizational Group Reports include topics covered at their most recent meeting

Please send ideas for agenda items to the co-chairs Leslie Anderson and Liz Kindred at least 2 weeks prior to our meetings.