

**Agenda – September 24, 2018**  
**Group 9 (College of Engineering) Health and Safety Committee**

**1. Attending**

Eliot George for Fiona Spencer, AA  
Colleen Irvin, BioE  
Summer Dela Cruz for Sean Yeung, CEE  
Michael Pomfret, CEI  
Kameron Harmon, ChemE  
S. Honeydew or M. Glidden, CoE DO  
Alex LeFort for Sophie Ostlund, CSE  
John Young, EE

Angie Haggard, EH&S  
Stacia Green, HCDE  
Sheila Prusa, ISE  
Bill Kuykendall, ME  
Chris Adams, MoIES/NanoES  
Tatyana Galenko, MSE  
Michael Khbeis, WNF

**2. Previous Meeting Minutes**

- Aug 2018 – approve? Corrections?
- Previous meeting minutes are posted at <https://www.engr.washington.edu/mycoe/safety#>

**3. Department Incident Reports**

- ChemE – smell near fume hood (Aug)
- CEE – slip/fall on water in lab (Aug)

**4. Group Business**

- Review AA department safety protocol and make suggestions for Dana Dabiri
- Reminder that FS does facilities work, not occupants (KIR example)
- Shall we link all CoE bldg FSEP's on CoE site?
- Deadline December for APP comments (got HCDE's)
- UWPD's building safety task force update – Chris
- FS BC Guiding Coalition update – Sonia/Colleen

**5. UW-Wide Meeting**

- Aug minutes attached
- Sep agenda attached. Highlights:
  - Overview of Stop the Bleed program
  - Overview and short tour of Harborview Medical Center

**6. Department Updates**

*Next Meeting: October 29<sup>th</sup> at 3pm, in Loew 355*  
*Guest speaker on chemical spills*

# DRAFT Meeting Minutes

## Health and Safety Committee for Group 9 (College of Engineering)

Meeting Date: Aug 27, 2018

### Attended

Eliot George for Fiona Spencer, AA	Sheila Prusa, ISE
Kameron Harmon, ChemE	Bill Kuykendall, ME
Michael Pomfret, CEI	Savanah Cummings for Chris Adams, MoIES/NanoES
Sophie Ostlund, CSE	Tatyana Galenko, MSE
Sonia Honeydew, DO	Michael Khbeis, WNF
Angie Haggard, EH&S	

### Absent

Colleen Irvin, BioE	John Young, EE
J. Sean Yeung, CEE	Stacia Green, HCDE

### Previous Meeting Minutes

- July 2018 – draft approved *with corrections*
- Previous meeting minutes are at: <https://www.engr.washington.edu/mycoe/safety#>

### Incident Reports

- ChemE – drawer fell into shin, causing bruise (July). Thought drawer was locked before tilted file cabinet – double check next time, or add tape, or tilt other direction. Group discussed importance of documenting even minor incidents as they might lead to something bigger later. OARS reports are good documentation, show due diligence, and reveal trends.
- CSE – guest had peanut allergy reaction (July). Catered dish labels showed other food sensitivity information but department didn't realize nut allergies not addressed. Peanuts not listed as an ingredient. Guest self-administered epi pen and went to ER. Department created internal allergen policy with redundancies. Perhaps CSE would share this with the U-wide committee creating event planning checklist.
- ISE – accidental Freon leak from fridge (July). Chipped ice with screwdriver, heard hissing, slammed fridge door shut and called EH&S. Nurse followed up in 3- and 6-day increments – no burns. Don't use sharp implements in your fridge; instead use warm (microwaved or tap) water, or just leave door open to melt. Beware floods from defrosting fridges.

### Group Business

## **DRAFT Meeting Minutes**

### **Health and Safety Committee for Group 9 (College of Engineering)**

- Reviewed protocol for when L&I or Dept of Ecology arrives at lab/dept: call EH&S main # (206.543.7262) during business hours and they'll send available staff. No one should open up an inspection without an EH&S representative. The inspector can wait in the lobby, waiting room, or conference room while we get the right people together for the "opening conference". Focus your answers – only answer what is asked. Always have your documentation ready ahead of time for when EH&S needs them: training records and sometimes training materials, protocols, list of third party clients. During an investigation, the inspector will want to talk to people in the lab exposed to similar conditions to ask about their training and experiences. Sometimes investigations are "phone/fax", in which EH&S does onsite investigation and shares with inquiring entity.
- CoE annual building evacuation drills are proceeding. Remember to send your evacuation plan to Diana Zumba for the EH&S library. CoE has communicated to Scott/Adrian that we would prefer drills during school year in 2019. This will be more challenging but more useful.
- Everyone review the core APP and give Sonia feedback to consolidate for Emma. Suggest improvements, and note time/difficulty of review process.
- UWPD's Building Safety Task Force update: Per Chris the compliance/regulations group is finalizing a draft.
- FS' BC Guiding Coalition update: BC survey will come out soon. Save the date for first annual BC conference Thursday September 13<sup>th</sup>, 9:15-12:30 at the libraries. There will be multiple concurrent sessions on topics of interest.
- Group 9 has EH&S guest discussing chem spills at our Oct meeting. Sonia will inquire about Green Dot training or video at November meeting. This completes our list of guest ideas. Please ping Sonia with requests/ideas for guests.
- In light of "collaboration core", EH&S and Dean's Office are meeting to discuss Group 9 membership. Please reach out to Michael, Sonia, Angie, or Emma with any input or concerns before we meet Sep 6<sup>th</sup>.

#### **UW-Wide Meeting**

- July minutes in packet.
- Aug agenda attached. Highlights:
  - Sept U-wide meeting will be at HMC, and will include Stop The Bleed program review.

## DRAFT Meeting Minutes

### Health and Safety Committee for Group 9 (College of Engineering)

- Accident Prevention Plan (APP) document (*not* a template) will be updated annually, per WAC. Each group collect suggestions before end of year and direct to Emma, who will note accepted changes. Implementation of APP should be part of onboarding in safety orientation; all employees should be familiar with APP.
- College of Engineering and College of Environment presented their online college safety resources.
  - College of Engineering has [intranet on emergency and safety](#) info with Dean's Office FSEP, instructor/TA emergency preparedness link, hazard fact sheet, Dean's Office APP, protocol for reporting hateful flyers/graffiti, Group 9 membership info + agendas and minutes, key contacts, and resources such as campus safety portal and introductory H&S video for all employees. College of Engineering Group 9 also has an internal google drive with group packets, resources including a "useful links" document, and communications templates. Group 9, please note that FSEP's should be reviewed during onboarding, and that the [APP](#) has an updated [safety orientation checklist](#).
  - College of Environment has [intranet on health and safety](#) with Group 10 membership info + agendas and minutes, Dean's Office H&S plans, key contacts, and resources such as Lab Safety Manual and Campus Safety Portal. Also each departmental has a safety page including items such as hazard-specific addendum, lists of required training, and safety manuals.
- L&I report: WNF engineers at Fluke were very knowledgeable in description of training, physical safeguards, and equipment.
- EH&S update: with Mark Murray gone, Scott Nelson reporting to Denise; fume hood and biosafety cabinet testers now report to Tracy Harvey. Katia Harb filling in Jude's position until new hire. New program coordinator sending OARS reports is Robyn Kunsman. Phil Numoto retired; will get help for Brandon and Natalie (physical Occupational Health & Safety -- indoor air quality, confined spaces, etc).
- UWEM: without Stacie, UW seismic program on hold. Thurs **9/6** @ 7am indoor alert system test (always first Thursday after Labor Day). BCs inform occupants (post flyer), hear/see two announcements in ten minutes, witness (proxy OK) if possible, and complete survey.

### Department Updates

## DRAFT Meeting Minutes

### Health and Safety Committee for Group 9 (College of Engineering)

- CEE – review of More Hall flood and experiment shutdown. Plastic water line feeding DI water to tap disconnected during night, led to widespread flooding and eventual disassembly of experiment unrelated to cause. Custodians found flood and called FOMS, who turned off faucet at most likely (but not correct) source and disconnected experiment there. Later an occupant found more water intrusion, and further investigation revealed correct source. In addition to experiment ruin, samples were disturbed and damaged in the process. Department reviewed incident and noted experiment was dismantled without notice, PI's were not notified, and the occupant discovery of additional water intrusion was critical. Dept will/did remind CS and FS of PI contact info on Lab Caution signs outside lab doors, remind labs to label active experiments with contact info and pertinent hazards (even if not shared space), and spread the word to other depts. Facilities factors: check all tap and DI connections, clear floor drains, where allowed by BSL-2 regulations.
- DO – campus-wide phone outage last week, apparently from EDGE router memory leaking (took a data center down -- network issue that made phones and computers flaky). NOC haven't met to discuss cause/effect yet but Sonia is on list to receive results. Speaking of safety issues and phones, note that emergency responders will only know origin of VoIP call if you've kept UW IT up to date regarding interoffice phone moves.
- CEI – UW Fire Shop says at leased building Bowman, property manager Kidder Matthews runs drills, but where UW occupies, the UW Fire Shop tests life safety systems.
- ChemE – intermittent funny smell in Benson (in building chase?) this July – EH&S and FS investigating, but difficult to get one party to direct, so bumped to D.O. for FS attention.
- AA – Eliot is point of contact, standing in for Fiona until April.
- ME – at AERB 3<sup>rd</sup> floor an intruder was staying in smaller space, UWPD came and escorted him out but he returned the next day. Not back since then, and dept looking at rekeying two rooms. Occupants now more diligent about closing doors rather than propping (shared lab).
- ISE – witnessed alarm at HUB during lunchtime. Also last week Bill from ME saw someone have a seizure or faint at HUB ETC.
- Bowman – Theft a week ago: smashed glass door by staircase and stole a bike (but ignored boxed computer and monitor). Property manager has seen bike theft before, and has video cameras at entrance. Moved bike rack to less visible location and SPD asked occupants to not leave out valuables visible from outside. Michael notes quick response time from SPD when connected via UWPD during two previous interactions with suspicious persons in the parking lot.

**DRAFT Meeting Minutes**  
**Health and Safety Committee for Group 9 (College of Engineering)**

**Next Meeting**

- Sep 24th 2018 at 3pm, in Loew 355



# University of Washington Accident / Incident Report

Report Number: 2018-08-039

Contact EH&S at 206-543-7388

## Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: RESEARCH ASSISTANT (E S UAW ASE)	Department: ENG: Chemical Engineering: Adler Lab JM Student
Date Reported (yyyy/mm/dd): 2018/08/13	Time of Reporting: 01:52 PM

## Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: RESEARCH ASSISTANT (E S UAW ASE)	Department: ENG: Chemical Engineering: Adler Lab JM Student

## Incident Details

Date of Incident (yyyy/mm/dd): 2018/08/13	Time of Incident: 10:00 AM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: BENSON HALL	
Room: B5	Other:	

Incident Details:

Very strong urine-like, pungent smell coming from west corner of the lab, near the full size fume hood. A lab member suggested the smell is possibly aniline, though that remains unconfirmed.

No respiratory irritation or other physical symptoms reported.

Attachment: No

## Supervisor

Last Name: Adler	First Name: Stuart
Phone: +1 206 543-2131	Email: stuardler@uw.edu
Occupation/Position: ASSOCIATE PROFESSOR	Department: ENG: Chemical Engineering

## Classification

Level 1:  
Near miss (No incident occurred but it could have),

## Type of Incident

Injury Description: Other,
Body Parts Affected: Nose,
Cause of Injury or Damage: Ventilation, Indoor Air Quality Issues,

## Possible Causes

Equipment:
Environment: Inadequate Ventilation, Air Contaminants, Animal Action,
Policies / Procedures:
Human Factors:

## Suggested corrective action by the affected party

Determine the source of the odor and if it is being delivered through the fume hood ventilation system

### Supervisor's Comments

**Root Causes:**

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

**Recommendations/Preventive Measures:**

Corrective Actions Target Date (yyyy/mm/dd):

Corrective Actions Complete Date (yyyy/mm/dd):

**Other Comments:**

### EHS Review

Last Name: **Corell**

First Name: **Emma K**

Phone Number: **+1 206 221-2852**

Email: **ealder@uw.edu**

Occupation/Position:

Department:

Comments: **Forwarded to Eleanor Wade and Brandon Kemperman. - Emma Corell 8/13/18**





# University of Washington Accident / Incident Report

Report Number: 2018-08-054

Contact EH&S at 206-543-7388

## Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: RESEARCH SCIENTIST/ENGINEER 3 (E S 8)	Department: ENG: Civil and Environmental Engineering-Winkler Lab
Date Reported (yyyy/mm/dd): 2018/08/17	Time of Reporting: 01:54 PM

## Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: RESEARCH SCIENTIST/ENGINEER 3 (E S 8)	Department: ENG: Civil and Environmental Engineering-Winkler Lab

## Incident Details

Date of Incident (yyyy/mm/dd): 2018/08/04	Time of Incident: 10:00 AM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot:	
Room:	Other: Benjamin Hall Room 478	

Incident Details:

The report for this incident is definitely late but I feel like it should at least be brought up.

On August 4th, I was walking through the lab. Because I was the first one in the lab it was a bit dimmer (there's a lot of natural light but we still typically turn on the lights in the lab). I was looking for the light switches.

I slipped and fell in a pool of liquid. I am perfectly ok. I did not fall hard. There was no injury whatsoever. But I got liquid all over the side of my pants from my leg all the way up my hip.

It was scary because

- the liquid was pooled next to a flammable cabinet so I feared a nasty spill.
- there was what appeared to be a white residue on the floor so I was afraid it wasn't water.
- I am 5 months pregnant.

After shedding my clothes and putting on a full-coverage lab coat, I examined the area and found no evidence of a strong harmful chemical:

The liquid did NOT come from the flammable cabinet. The inside of the cabinet was entirely dry and the bottles were all completely upright and sealed.

There was no obvious odor coming from the liquid.

I washed off my skin where I came in contact with the liquid but it's notable that I had no reaction or anything whatsoever.

My clothes never discolored.

I later learned that the janitorial staff was there the night before. I also learned that sometimes when water pools, the wax will show a residue, which goes away when it dries (which it did).

I am confident that the liquid was just water likely from the janitorial staff. I left the lab at 6PM the night before and was the last person to leave the lab area. There was no such puddle then.

I would hate for someone else in the lab to slip and possibly break a bone, which is why I am filing this report. Also, as I get bigger, it'll get much harder to control my falls. Furthermore, benign spills like water are sometimes hard to differentiate from much more serious spills and can cause unnecessary fear. This was nowhere near a sink and it was next to a flammable liquid cabinet. I was afraid I fell into something seriously harmful.

I cleaned the area with absorbent mats and put a "caution wet floor" sign in the area. I had a change of clothes brought to me in the lab.

Attachment:No

### Supervisor

Last Name:Winkler

First Name:Marikaroliina

Phone:2067479363

Email:mwinkler@uw.edu

Occupation/Position:ASSISTANT PROFESSOR

Department:ENG: Civil and Environmental Engineering

### Classification

Level 1:

Near miss (No incident occurred but it could have),

### Type of Incident

Injury Description: None,

Body Parts Affected: Torso, Side, Hip, Pelvis, Legs,

Cause of Injury or Damage: Fall of Less than 6', or on Stairs,

### Possible Causes

Equipment: Other,

Environment: Chemicals, Slippery, Uneven surface,

Policies / Procedures: Other,

Human Factors: Inadequate Training, Failure to Follow Established Protocol/Procedures,

### Suggested corrective action by the affected party

Please train all janitorial staff to clean up all pools of water.

### Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

water spilled by people

Recommendations/Preventive Measures:

clean spilled water

Corrective Actions Target Date (yyyy/mm/dd):

2018/08/17

Corrective Actions Complete Date (yyyy/mm/dd):

2018/08/17

Other Comments:

Telling lab members prevent spilling water and if spillage happens then remove immediately.

### EHS Review

Last Name:

First Name:

Phone Number:

Email:

Occupation/Position:

Department:

Comments:

## U-WIDE HEALTH AND SAFETY COMMITTEE

August 8, 2018 Meeting Minutes | 1:00 pm - 2:30 pm Foege N130A

	<b>Elected Members (HSC Group)</b>		<b>Appointed Members (HSC Group)</b>		<b>Environmental Health &amp; Safety (EH&amp;S) Staff</b>
<b>x</b>	Leslie Anderson, Co-Chair (1)	<b>x</b>	Paul Zuchowski (3)	<b>x</b>	Jude Van Buren
	Fieta Robinson (1)	<b>x</b>	Katie Beth (3) alternate	<b>x</b>	Denise Bender
<b>x</b>	Ryan Hawkinson (1) alternate	<b>x</b>	Beth Hammermeister (4)	<b>x</b>	Doug Gallucci
	Sterling Luke (2)	<b>x</b>	Liz Kindred, Co-Chair (5)	<b>x</b>	Emma Corell
	Michelle Mazzei (2)	<b>x</b>	Nicole Sanderson (7)	<b>x</b>	Angelina Haggard
	Leyla Salmassi (3)	<b>x</b>	David Zuckerman (10)	<b>x</b>	Scott Nelson
	Carol Harvey (4)	<b>x</b>	Sonia Honeydew (9)	<b>x</b>	Tracy Harvey
<b>x</b>	Ann Aumann (5)			<b>x</b>	Eric Hausmann
	Natassia Stelmaszek (6)			<b>x</b>	Meli Ahumada
<b>x</b>	Beth Ramage (6)				<b>Guests</b>
	Kelly Carter-Lynn (7)			<b>x</b>	Matthew Unruh (6)
	David Hirschberg (8)			<b>x</b>	Adam Geoffroy (7)
<b>x</b>	Hannah Wilson (8)				
	Kameron Harmon (9)				
<b>x</b>	David Warren (10)				
	Lesley Colby (Faculty Senate)				
	<b>Labor Union Representation</b>		<b>Ex-Officio Members</b>		<b>Ex-Officio Members</b>
	Paula Lukaszek, WFSE Local 1488	<b>x</b>	Tracey Mosier, Facilities Services		Felicia Foster, Atty General's Office
	Taylor Stepien, Graduate & Professional Student Senate (GPSS), UAW 4121	<b>x</b>	Chris Pennington, Facilities Services	<b>x</b>	Lt. Chris Jaross, UWPD
	Vacant, SEIU Local 1199	<b>x</b>	Steve Charvat, Emergency Management		Chief John Vinson, UWPD
			Eli King, Emergency Management		Vacant, Transportation Services
			Megan Levy, Emergency Management	<b>x</b>	Ken Nielsen Claims Services
		<b>x</b>	Rick Gleason, DEOHS		Vacant, Capital Planning & Development
<b>*x= Present at meeting (quorum = 11 elected and appointed members)</b>					

## Agenda

1. **Call to Order and Introductions**
2. **Approval of July Meeting Minutes**
3. **September Meeting at Harborview Medical Center (HMC) Logistics**
4. **Accident Prevention Plan (APP) Annual Update**
5. **School and College Safety Resources**
6. **EH&S Reports**
7. **Organizational Group Reports**
8. **Union Reports and Ex-Officio Reports**
9. **Recognition for Jude Van Buren**
10. **Adjourn**

*Recorded by Angie Haggard*

1. **Call to Order and Introductions:** Leslie Anderson called the meeting to order at 1:04 p.m. Jude Van Buren introduced Meli Ahumada, the new Assistant to the Director of EH&S. Adam Geoffroy introduced himself as the EH&S/Emergency Management Specialist at UW Bothell. Matthew Unruh introduced himself as the Health & Safety Committee member for Group 6 representing the Dean's Office. Katie Beth is the alternate U-Wide representative for Group 3.
2. **Approval of July Meeting Minutes:** David Zuckerman did not attend the July meeting and did not report for that Group 10 reviewed OARS reports. The July meeting minutes were approved with noted changes.
3. **September Meeting at HMC Logistics:** The September U-Wide meeting will be hosted by Group 5 at HMC. Stop the Bleed members will present an overview of the usually 8 hour training. U-Wide committee members were encouraged to take the Health Sciences Express to HMC. More specific logistics information will be provided to committee members prior to the September 12 meeting.
4. **APP Annual Update:** Health and safety committees partner with EH&S to conduct the annual review of the APP and discuss recommendations for revision, if needed. Recommendations for updates to the APP should be submitted to Emma Corell by January 1, 2019. The recommendations will be reviewed and the APP will be updated in early 2019. Those recommendations not accepted will be tracked in a spreadsheet documenting why. Emma reminded committee members that the APP is not a template and that the APP does not apply to Medical Center Employees who follow their Environment of Care plans. Emma encouraged committee members and their respective departments to integrate the APP and the Introduction to Safety at UW video with employee safety orientations.

5. **School and College Safety Resources:** Sonia Honeydew and David Warren provided online tours of their respective College of Engineering and College of the Environment safety webpages.
6. **EH&S Reports:** Emma Corell reported there are currently three open Washington State Labor and Industries, Division of Occupational Safety and Health (DOSH) compliance inspections. One involves HMC employees laundering contaminated uniforms at home. This inspection is currently in the process of scheduling a closing conference. There was an opening conference and walk through inspection at University of Washington Medical Center (UWMC) involving a concern about Personal Protective Equipment (PPE) and training for protection against Blood Borne Pathogen (BBP) exposures and chemicals, including access to Safety Data Sheets (SDS). The next steps are responding to the request for documents. There was a reported concern and opening inspection regarding potential exposure to chemicals at the Washington Nanofabrication Facility in Fluke Hall. Emma reminded committee members to document employee safety orientations and training and to monitor if the training provided is effective in practice.

Jude Van Buren updated the committee on recent EH&S staff changes. Mark Murray left the university to work for a private engineering firm. Tracy Harvey is the acting Interim Assistant Director, Lab Safety Survey & Fume Hood. During this interim period, the Building Fire Safety Group led by Scott Nelson is reporting to Denise Bender, Assistant Director Occupational Safety & Health. Jude told the committee she is retiring October 1. Katia Harb, Assistant Director for Research and Occupational Safety will be the acting interim Director for EH&S. They intend to appoint an Interim Assistant Director for Research and Occupational Safety. There will be a recruitment for the Environmental Health and Safety Director position.

## 7. Organizational Group Reports

- a. **Group 1:** Ryan Hawkinson reported that Group 1 met earlier today. The group reviewed the Online Accident Reporting System (OARS) reports. Emma led a discussion on the core Accident Prevention Plan (APP).
- b. **Group 2:** Tracy Mosier reported the group formed a subcommittee to work on the Group 2 charter.
- c. **Group 3:** Paul Zuchowski reported that Group 3 reviewed OARS reports and is in the process of filling two member vacancies and reviewing the APP.
- d. **Group 4:** Beth Hammermeister reported that the sub-committee reviewed 22 OARS reports. The sub-committee members reminded committee members to 1) encourage employees that are sick to please remain home

and 2) properly use fume hoods – free from clutter and the shield at the right height. Officer Smiles talked with the committee about his role as one of the community engagement officers. He clarified that obvious camping is not allowed on campus property. The committee also discussed employee eligibility for Family Medical Leave Act (FMLA) and sick leave accruals.

- e. **Group 5:** Liz Kindred reported that Group 5 got caught up on reviewing incident reports. The committee conducted their annual review of BBP exposures. The committee is also reviewing their Environment of Care plans in lieu of an APP review. Ann Aumann added that they also discussed defining workplace violence to include specific language from the Revised Code of Washington.
- f. **Group 6:** Beth Ramage reported the August meeting was cancelled and committee members will prepare to review the APP at their September meeting. Committee members reviewed an OARs report involving a U-Car incident and will follow up with George Donegan in Transpiration Services.
- g. **Group 7:** Nicole Sanderson reported the Advisory Council on Campus Safety for Cascadia College and UW Bothell are discussing the results of the Campus Safety Survey. The committee also discussed renovations for the shared lab spaces with Cascadia College
- h. **Group 8:** Hannah Wilson reported Group 8 reviewed OARS reports. They are reviewing the APP. Their charter and standing rules are ready for approval. The committee discussed construction updates.
- i. **Group 9:** Sonia Honeydew reported that Group 9 reviewed OARS reports. The College of Engineering is planning their fall evacuation drills and committee members discussed building access.
- j. **Group 10:** David Warren reported that Group 10 reviewed OARS reports and announced the beginning of bee season. Group 10 reviewed an incident involving someone walking into the Tram mirror. The committee requested a photo of the implemented corrective action, which was provided to the committee. Group 10 also reviewed an OARS incident involving an employee death due to a personal medical condition while traveling on a research vessel. Group 10 is reviewing the APP. Group 10's annual committee recognition picnic is August 20.

**8. Union Reports and Ex-Officio Reports:** No Union representation.

Ken Nielson stated Claims Services is compiling claims data to share at a future date.

Lt. Jaross was thankful the Special Olympics successfully concluded and the UWPD is gearing up for the academic year and the Husky football season. Lt. Jaross stated the community policing initiative will kick off this fall regarding the four sectors and the supervisor sectors should be the conduit for communication.

Tracey Mosier shared that a Facilities team member suffered a serious finger injury. The injured employee wanted other employees to know that wearing the proper Personal Protective Equipment (PPE), especially in this case, gloves, prevented a more serious injury from occurring. Tracey recognized all the Facilities employees' for their efforts in reducing the OSHA recordable injuries by 36% through July when compared to the same time period last year.

Steve Charvat provided clarification on the injured Special Olympic athlete. The resulting injury was not an amputation but a degloving. A test of the UW indoor alert system will be conducted at 7:00 a.m. on September 7. There should be limited impact due to the Labor Day Holiday on September 3.

**9. Recognition for Jude Van Buren:** Leslie Anderson thanked Jude for her health and safety leadership at the University. Paul Zuchowski presented Jude with a few HUB mementos.

Jude expressed her appreciation to the committee members for their commitment to health and safety. She acknowledged the value of health and safety committee members sharing their safety concerns and successes in person.

**10. Adjourn:** Leslie Anderson adjourned the meeting at 2:28 p.m.

# University-Wide (U-Wide) Health and Safety Committee Meeting Agenda

September 12, 2018

1:00 – 2:30 p.m.

Harborview Medical Center

Maleng Building 410 9<sup>th</sup> Ave Conference Room 111/112

Pay parking is available at the NJB Building (P2) or on the street

Regular Attendees:

- Current U-Wide Health and Safety Committee Members  
<https://www.ehs.washington.edu/workplace/health-and-safety-committees>
- Environmental Health & Safety (EH&S) Staff:  
Jude Van Buren, Denise Bender, Emma Corell, and Angie Haggard

Agenda Items	Persons Responsible	Process	Time
Call to Order and Introductions	Leslie Anderson, Co-Chair	Robert's Rules of Order	5 min
Approve August Meeting Minutes	Committee Members	Robert's Rules of Order	5 min
Stop the Bleed Program Overview	Maria Paulsen	Presentation	35 min
Harborview Overview	Liz Kindred	Presentation	10 min
Walk to View Park Adjacent to Helipad	Committee Members	Tour	35 min
Adjourn		Robert's Rules of Order	

\*Organizational Group Reports include topics covered at their most recent meeting

*Please send ideas for agenda items to U-Wide Co-Chairs at least 2 weeks prior to our meetings.*